

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
March 5, 2014

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 5:30 p.m., on Wednesday, March 5, 2014, in the faculty/staff lounge (Building 1400 – Room 1401A), located at 4000 Suisun Valley Road, Fairfield, California, 94534, by Vice President A. Marie Young.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Vice President Young, Mr. David Gianelli, Operations Manager for Kitchell CEM, led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

A. Marie Young, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.*
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Latifah Alexander, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Pam Keith, President

**Arrived after roll call.*

Others Present:

Shirley Lewis, J.D., Chief Student Services Officer
Yulian Ligioso, Vice President, Finance and Administration
Leigh Sata, Executive Bonds Manager
Diane M. White, I/Vice President, Academic Affairs
Phyllis Braaksma, I/Executive Coordinator, Superintendent-President/Governing Board
Judy Spencer, Chief of Staff

4. APPROVAL OF AGENDA

Dr. Jowel Laguerre, Superintendent-President, made the following correction to the Agenda:

Item 9.(a), Storage Area Network (SAN) Virtual Server Upgrade Measure G Bond Project, was pulled from the Agenda.

Moved by Trustee Thurston and seconded by Trustee Brown to approve the Agenda as corrected. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Vice President Young recognized Ms. Nicole Goehring, Government Affairs Director for Associated Builders and Contractors, Inc., (ABC) Northern California, who requested to comment on the recently approved Project Labor Agreement.

Ms. Goehring began by saying that she represents 500 members and 22,000 workers in Northern California who perform commercial, industrial, and public works construction. The ABC also operates state-approved apprenticeship programs in several trades. Ms. Goehring thanked Dr. Jowel Laguerre for inviting her organization to address a few items about the Project Labor Agreement (PLA) that was passed on December 4, 2013, and also for giving them opportunity to present on the future of workforce development.

Ms. Goehring reported that the ABC Northern California is opposed to the Project Labor Agreement that was passed last December. Studies show PLAs reduce competition, increase costs and exclude certain workers from receiving opportunities to work in their hometown. However, Ms. Goehring thanked the District for setting the threshold at \$4.5M and encouraged the District to keep the threshold at \$4.5M during the duration of Measure Q, and to also consider increasing it to a higher threshold in order to give more opportunities to local contractors in the community to work on Measure Q projects.

ABC believes in increasing opportunities for all workers regardless of their affiliation, and in that regard, encouraged the District to remove the word “Joint” from Article 14.1 of the PLA so the District can use apprentices from all state approved apprenticeship programs and increase opportunities for all workers.

Finally, ABC is one of many merit shop organizations that trains workers and are opposed to Project Labor Agreements. ABC is not to be confused with organizations such as the Coalition for Fair Employment in Construction (CFEC) or the Western Electrical Contractors Association (WECA).

Vice President Young recognized Mr. George Guynn, who requested to comment on the PLA and Board dinner meeting. Mr. Guynn, a concerned citizen, echoed Ms. Goehring’s comments. The taxpayers are all paying for Measure Q, yet only certain people are eligible to work. Without a PLA, more people would be included. Mr. Guynn asked who was paying for the dinner this evening.

6. REPORTS (NO ACTION REQUIRED):

(a) Dinner with Associated Students of Solano College (ASSC)

Facilitated by Dr. Jose Ballesteros, Interim Director, Student Development, and Dr. Shirley Lewis, Chief Student Services Officer

A Board and student dinner, facilitated by Dr. Jose Ballesteros, Interim Director, Student Development, and Dr. Shirley Lewis, Chief Student Services Officer, was held in the faculty/staff dining room. Opportunity was given to both students and Board members to interact with one another on issues and concerns relating to their educational goals.

Board members introduced students and invited guests sitting at their assigned tables and shared what they had learned from their discussions.

Trustee Chapman arrived at 6:18 p.m.

Dr. Jowel Laguerre, Superintendent-President, responded to Mr. Guynn's question by saying the dinner was being funded from non-general funds. Dr. Laguerre was specific in reassuring Mr. Guynn that Solano Community College's accreditation has been reaffirmed and would welcome an opportunity to speak to the Taxpayers' Association.

Dr. Laguerre thanked the students for coming to the dinner, stating further how much we honor them and want Solano Community College to be the best institution it can be for all students.

(b) Workforce Development – The Need for a Trained Construction Workforce

Facilitated by Greg Schniegenberg, Operations Manager, Northern California of Helix Electric, Inc., and Anne Quick, Associated Builders and Contractors, Inc., Northern California, Vice President of Education and Outreach

Mr. Greg Schniegenberg, Operations Manager, Northern California of Helix Electric, Inc., together with Ms. Anne Quick, Vice President of Education and Outreach, ABC Northern California, gave a PowerPoint presentation on workforce development and the need for a trained construction workforce.

They began by identifying the craft professional demand through January 2017 by all the building trades in California. The local demand demonstrated an increase of 5,000 employees per year, or a growth rate of 1.2%.

Workforce development is craft and journeyman upgrade training. The employees are trained in a state and federally approved apprenticeship program in carpentry, construction craft labor, electrical, painting, and plumbing. The training is OSHA and safety approved. Workforce development created lifelong careers beginning in the middle schools with career awareness, high school or technical school, and the possibility of moving all the way to senior management.

The number one goal in the ABC Nor Cal strategic plan is dedicated to the worker and workforce development. They are ready to partner with groups like SCCD to assist residents in learning a

skilled trade and moving up the career ladder. The program allows for stackable credentials through the National Center for Construction Education and Research (NCCER) and allows for the opportunity for college credits.

Mr. Greg Schniegenberg stated that the mission of ABC is to promote free enterprise by advancing the merit shop philosophy in the construction industry through education, advocacy and business services.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President.

(c) Board of Registered Nursing (BRN) Update

Facilitated by Interim Dean, Maurice McKinnon, Ed.D.

Dr. Maurice McKinnon, Interim Dean of the School of Health Sciences, reported to the Board on the recent California State Board of Nursing continuing approval.

California state law mandates that Registered Nursing (R.N.) programs obtain accreditation in order to grant the R.N. Degree. The Board of Registered Nursing (BRN) governs this accreditation process. Continuing approval is required to ensure the institution remains in legal compliance.

Accreditation renewal requires the institution to provide a self-study, as well as host a site visit. The self-study provides evidence of compliance and the site visit validates self-reported data. The renewal period was recently reduced from every eight years to five.

The self-study reflects the following: changes since the last approval; licensing exam pass rate, retention and student success, leadership and faculty qualifications; resource sufficiency, curriculum and clinical experience; student evaluation of program, graduate and employer satisfaction, and program strengths and weaknesses.

Dr. McKinnon, Program Director, and Professor Glenn Burgess, Assistant Program Director, together with input and feedback from faculty, submitted the self-study report in September 2013. The site visit was conducted November 18-20, 2013. The preliminary findings were shared during the exit interview with Dr. Jowel Laguerre and Dr. McKinnon on November 20, 2013. The report was received January 2014 and the findings presented to BRN executives reflected approval granted January 8, 2014. The official letter of approval was received February 19, 2014.

Congratulations were extended to Dr. McKinnon, faculty, and staff for a job well done.

A full and complete copy of this report to the Board is available for review in the Office of the Dean of the School of Health Sciences and in the Office of the Superintendent-President.

(d) Measure Q Review

- Educational Master Plan and Facilities Master Plan

Mr. Leigh Sata, Executive Bonds Manager, reported that the Educational Master Plan (EMP) and Facilities Master Plan (FMP) have been delivered to the Board members for their final review. The proposed acceptance for both plans is March 19, 2014.

- Proposed Project List (Series A & B)

Mr. Sata outlined the Measure Q Project List by identifying the project lists for the Series Bonds. Series A (\$90M) covers professional services, energy projects, and construction projects, noting 75% of Series A money must be spent by June 2017. Series B (\$30M) covers property purchases and corporate training and aeronautics (JDC). Proposed Series A and B were identified as professional services for both Series A and B; energy projects (ESCO and SunPower) and construction projects for Series B.

Proposed construction projects (in no particular order) were identified as follows:

- Building 1200 – Phase 2 (Fairfield)
- Science/Math – (Fairfield)
- Veterans (Fairfield)
- Auto Tech (Vallejo)
- Site Improvements (Vallejo)
- Biotech (Vacaville)
- Annex structural (Vacaville)

Specific project budgets and cash flow will be presented after a Program Manager is hired.

Revamping of the Measure Q Web site is in progress and in the future all Measure Q presentations will be available for review online.

- Building 1200 Update

Mr. Leigh Sata introduced Mr. Curtis Owyang, FAIA, LPAS Architects, who presented the Building 1200 updates in a three-dimensional format. Meetings have been held with faculty and staff to keep them informed. Different solutions are being explored relative to improvement to both the interior and exterior of the building. Examples of possible changes and approaches to the building were shared. Acoustics and safety are top priorities.

Phase II of the project will occur in a few years, and discussions for the potential of a Phase III (not funded) will be held in the future.

The building needs to fit within the recently completed Facilities Master Plan, and this work is being handled by STV/vbs Architects.

A fully and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Executive Bonds Manager.

- Academic Senate Report

There was no Academic Senate report.

7. CONSENT AGENDA – ACTION ITEMS

Superintendent-President

- (a) Minutes for Regular Meeting of January 15, 2014, and Board Study Session of February 5, 2014. Minutes for the Regular Meeting of February 19, 2014, will be approved at a future meeting.

Human Resources

- (b) Employment – 2013-2014
- (c) Proposed Revised Job Description – Vice President of Academic Affairs, (Administrative Leadership Group)
- (d) Proposed Revised Job Description – Director of Research and Planning, (Administrative Leadership Group)
- (e) Proposed Revised Job Description – Executive Coordinator – Human Resources, (Administrative Leadership Group)

Finance and Administration

- (f) Solano Transportation Authority Agreement for Student Bus Voucher Program Between Solano Transportation Authority and Solano Community College
- (g) Memorandum of Understanding between Solano Community College District and Solano Community College Faculty Association
- (h) Additional Funding Agreement for Accountemps, A Robert Half Company
- (i) Contract Award to Beckett Construction and Building Services
- (j) Contract Award to Ron Priest Construction, Inc., for Vacaville Annex Exterior Door and Hardware Project
- (k) Resolution to Temporarily House the Autotech Program at 1301 George Street in Vallejo, California, Resolution No. 13/14-20
- (l) Approval of the Professional Civil Engineering Services Contract for Building 1200 Theater Renovation Project

- (m) Change Order No. 02 to GradeTech Construction for Vacaville Parking Lot Expansion Project

Academic Affairs

- (n) Clinical Experience Agreement between Solano Community College District and Queen of the Valley Medical Center, Napa, California

Dr. Jowel Laguerre, Superintendent-President, announced that Professor Robert DaPrato requested removal of Items 7.(c) and (e). Trustee Brown requested removal of Items 7.(f) and (l).

Moved by Trustee Thurston and seconded by Trustee Chapman to approve the Consent Agenda as presented with the exception of Items 7.(c); (e); (f); and(l), which were pulled for discussion.

The motion carried unanimously with the following roll call vote.

STUDENT ADVISORY VOTE: Latifah Alexander Concurred.

AYES: Trustee Thurston, Trustee Young, Trustee Brown, Trustee Chapman, Trustee Honeychurch, and Trustee Martin

NOES: None

ABSENT: Board President Keith

8. ITEMS REMOVED FROM CONSENT AGENDA

Item 7.(c) - Dr. Laguerre addressed the concern by Professor DaPrato relative to seven responsibilities being removed from the basic functions and duties of the position for Vice President of Academic Affairs. Dr. Laguerre explained that due to the realignment of Academic Affairs and Student Services, certain Student Services responsibilities were eliminated from the job description when the job reverted back to Academic Affairs.

Item 7.(e) - In the absence of Professor DaPrato, Dr. Laguerre addressed concerns surrounding the minimum qualifications and specific duties relative to personnel policies, procedures, rules and regulations, and performing physical and psychological examinations and background investigations for employees as needed by the Human Resources Executive Coordinator. Dr. Laguerre explained this is standard boilerplate language for this and similar positions.

Item 7.(f) - Trustee Brown addressed her question relative to how students will be selected to receive the bus vouchers. Seventy-five bus passes were distributed to the students as part of the transportation pilot program. Students were recruited at the three campuses and passes were distributed on a first-come, first-served basis. A student was recruited to the program if they rode the bus or were being dropped off. Students signed up for the passes and were issued passes after paying a \$7 per month fee. This opportunity is still in the early stages of development and will continue to be improved upon as the need increases. More information will be forthcoming as it becomes available.

Item 7.(l) - Trustee Brown stated that it appears the consultant's entire proposal is not part of the agreement, i.e., the vendor and amount. Mr. Sata responded that in order to keep the process moving forward we are proposing to have the work executed by a qualified consultant included in the Board-approved "pool" of three vendors who were vetted by District staff. Staff believes that the scope can be completed for \$9K or below. In addition, the proposed contract is a District standard contract template written by construction counsel. This item will return to the Board for final ratification as soon as the scope and final contract amount are agreed to.

Moved by Trustee Honeychurch and seconded by Trustee Thurston to approve Items 7.(c); (e); (f); and (l), as previously presented. The motion carried unanimously.

9. INFORMATION/ACTION – ACTION MAY BE TAKEN

(a) Storage Area Network (SAN) Virtual Server Upgrade Measure G Bond Project

This item was pulled from the Agenda.

10. INFORMATION ITEMS – NO ACTION REQUIRED

(a) Sabbatical Leave Report for the Academic Year 2012-2013

Professor Sabine Bolz reported on her sabbatical leave which consisted of a combination of new course development, independent study and travel, and collaboration with academic institutions abroad.

The purpose was to develop a new course (PSYC 007 Cross-Cultural Psychology); have a professional exchange with psychology professors abroad with particular regard to courses, i.e., General Psychology, Abnormal Psychology, Human Sexuality, and Psychology and Culture; integrate the Solano College Psychology program within the context of global Psychology and enhance Psychology course offerings with cross-cultural awareness and culture competence; create a list of global Psychology resources, and enhance quality of teaching and students' learning experiences with regard to diversity affirmation, cultural competence, and global connectedness.

Geographically and culturally, Professor Bolz focused on the Pacific Islands region: Philippines, Samoa, Tonga, New Zealand, with additional exploration in the Marquesas, Tuamotus, and Society Islands of French Polynesia. She visited universities, colleges, cultural centers, and "microcosms" to learn about Psychology in these countries.

As a result of this work, a new course, PSYC 007 Cross-Cultural Psychology, was approved by the Curriculum Committee in November 2013 and upon approval from the Vice President's Office will be offered in the fall semester of 2014-2015. The course meets SCC standards for cross-cultural studies and is designed to be U.C. and CSU transferable.

Professor Bolz gave a PowerPoint presentation on her sabbatical work outlining her travels, departments at home and abroad that supported her work, and her findings at the various destinations that included photos and narratives where appropriate.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Vice President of Academic Affairs and the Office of the Superintendent-President.

(b) CCFS-311 Financial Report, Second Quarter, FY 2013-2014

AB 2910, Chapter 1486, Statutes of 1986, requires California community college districts to report quarterly on their financial condition. The CCFS-311Q quarterly financial report for the second quarter of FY 2013-2014 was reviewed by the Board.

11. ANNOUNCEMENTS

There were no announcements.

12. ITEMS FROM THE BOARD

Trustee Martin attended the following College and community events:

February 2014

24 – Met with the College and members from the Winters Joint Unified School District to discuss “Project Lead the Way.”

27 - Attended Solar Dedication Event.

28 - Meeting with Dr Laguerre and Supervisor Bill Dodd.

March 2014

03 – Attended meeting at Winters Middle School to discuss ” Project Lead the Way.”

Trustee Thurston attended the following College and community events:

February 2014

07 - Vallejo Education and Business Alliance Board meeting held at Touro University.

10 - Vallejo Education and Business Alliance Planning Committee meeting for the VEBA Gala to be held on February 22.

17 - Vallejo Education and Business Alliance Planning Committee meeting for the VEBA Gala to be held on February 22.

21 - Suisun Redevelopment Oversight Committee Board meeting.

21 - Benicia Vallejo League of Women Voters Meet Your Elected Officials reception at Gallery 621 in Benicia. There was a good crowd of interested voters to interact with.

22 - Vallejo Education and Business Alliance Gala held at the USA Classics Museum in Vallejo. There was an auction fundraiser and the installation of the board and officers for 2014. Trustee Young and Dr. Laguerre both serve on this board along with Trustee Thurston.

24 and 25 - Focus groups of community leaders from Benicia and Vallejo to get their input about programs they envision for the Vallejo Center.

26 - Homeowners meeting with Belvedere Homeowners to discuss their concerns about the property just purchased by SCC on Sonata and next door to their complex. Leigh Sata made a presentation and assured them that we want to be good neighbors and we hear their concerns.

27 - The Solar Project dedication for all of our installations held on the Fairfield campus.

Vice President Young attended the following College and community events:

February 2014

20 - Vallejo Education and Business Alliance (VEBA) Gala planning committee meeting.

20 - Vallejo Participatory Budgeting (PB) Assembly at Florence Douglas Senior Center in Vallejo.

21 - The League of Women Voters Meet and Mingle with Benicia residents and business owners event at the art studio on First Street in Benicia.

21 - Vallejo Alumnae Chapter Delta Sigma Theta Sorority, Inc., 5th Annual Scholarship Fundraiser Crab Feed at Dan Foley Cultural Center in Vallejo

22 - VEBA Gala Installation Dinner Fundraiser at USA Classic Car Museum in Vallejo.

24 and 25 - Three SCCD Measure Q Focus Group meetings (2 on Feb. 24th & 1 on Feb. 25th). The meetings took place at the Vallejo Center.

26 - Solano EDC breakfast at Hilton Garden Inn Fairfield.

26 - PB Assembly at Jesse Bethel High School.

26 - Belvedere Property Meeting at Belvedere Club House. The discussion that took place was centered on the property that the College recently purchased that is adjacent to the Belvedere Property.

27 - Dedication Ceremony for Solano College's solar parking canopy systems at the three campuses – Vallejo, Vacaville, and Fairfield. Due to inclement weather, the ceremony took place in the faculty/staff dining room on the Fairfield campus.

March 2014

01 - Solano Community College Volley Ball and Soccer Teams Dinner at Dr. Laguerre's home.

Vice President Young recessed the Board Study Session at 8:20 p.m.

13. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: Bruce Petersen
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release

- (c) Conference with Real Property Negotiator
Property: Northgate Office Park, N.W. Corner Turner and Ascot Parkways,
Vallejo, CA 94591
Negotiating Party: Leigh Sata, Executive Bonds Manager
Under Negotiation: Price and Terms of Payment

Vice President Young called the Closed Session to order at 8:30 p.m.

14. RECONVENE REGULAR MEETING

Vice President Young reconvened the Board Study Session at 9:10 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Vice President Young reported that the Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Vice President Young reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session and no action was taken.

Vice President Young reported that the Board held Conference with Real Property Negotiator and discussed property located at Northgate Office Park, N.W. Corner Turner and Ascot Parkways, Vallejo, CA 94591, and no action was taken.

16. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 9:11 p.m.

JCL:js

BOARD STUDY SESSION MINUTES.03.05.14.FINAL

A. MARIE YOUNG
VICE PRESIDENT

APPROVED

JOWEL C. LAGUERRE, Ph.D.
SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days